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DRAFT MINUTES OF A MEETING OF FOVANT PARISH COUNCIL HELD ON 6th NOVEMBER 2012 IN THE VILLAGE HALL.

Present Cllrs Gorse, Knowles, Havard (Chairman), Mrs Law, Phillips, Potter, Roberts and Story.
In attendance; Mrs C Churchill (Clerk). Wiltshire Cllr Mrs Green. 2 members of the public.
Apologies Wiltshire Cllr Mrs Green.
Not present; Cllr Privett.

There were no questions or statements from members of the public on any matter concerning the village.

Report from the Tisbury Neighbourhood Police Team - no report received.

Report from Wiltshire Councillor Mrs Jose Green – no report received.

Cllr Havard opened the meeting at 7.32pm.

12/156. Apologies for absence and to consider whether to approve the reasons given. No apologies received.
Local Government Act 1972 s85(1)

12/157. Chairman's announcements. The Chairman informed Cllrs that having changed his name by deed poll he is now Andrew Havard.
Cllr Havard informed Cllrs he is without email until further notice.

12/158. Dispensation of Cllrs Interests. None received.
Localism Act 2011.

12/159. Exclusion of the press and public. None required.
Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100

12/160. Council meeting minutes - to confirm and sign the minutes of the parish council meeting held on 9th October 2012.
Change parish weather response plan to Parish Emergency Response plan.
Fovant PC resolved to approve the amended minutes.

12/161. Council meeting minutes - to confirm and sign the minutes of the parish council Planning meeting held on 31st October 2012.
Fovant PC resolved to approve the minutes without amendment.

12/162. To receive brief reports from Cllrs.
(i) Highways – Cllr Mrs Story has spoken to David Button (WC Highways) who has met with EA in Devizes. Groundwater level is at February levels, could result in flooding.
Church Lane was flooded on Saturday, Highways will look at drainage channels.
Responded to parishioner regarding hedging and flood from clocked drain.

Moor Hill salt bin in hand.

(ii) Rights of Way - Cllr Knowles. Issue with footpath from Brook St to the Downs, gate is being left open. Some have difficulty closing the gate as it has dropped on it's hinges but as horses are kept in the field the owner is concerned having had them escape. The configuration of the gate needs to be looked at.

Cllr Mrs Story will speak to horseowner about this.

Stile broken on footpath 14, Clerk to inform landowner.

Clerk

(iii) Village Hall – Cllr Privett – no report received.

(iv) Neighbourhood Watch – Cllr Mrs Law. Fairly quiet, meeting cancelled due to lack of interest.

(v) TCSP – Cllr Mrs Law. Meeting soon.

(vi) Youth issues – Cllr Roberts. Recruited paid youth leader, final checks being undertaken.

(vii) SWWAB – Cllr Phillips. Special meeting on 22nd Nov at Dinton to discuss housing allocation. Normal meeting on 5th Nov at Wilton.

(viii) CATG – Cllr Phillips. Meeting on 14th November. Dean Lane matter to be discussed later in meeting.

Road from Broadchalke to Fovant, particularly dangerous as no signage, too many potholes (these will be reported to CLARENCE), would like FPC's support to put forward possible safety improvements to this road.

Cllr Phillips

Email received about road safety week and 20mph in areas.

(ix) TAPCAP – Cllr Knowles. WC approved the Tisbury Campus, SCOB now a COB.

(x) Environmental Group – Cllr Gorse. Met on 13th October, will remain an informal group of interested parties.

Looking at improving recycling facilities, bins for plastic and also light bulbs.

Organising a trip to the bio digester in Devizes.

Bulk oil purchase scheme is working.

12/163. Update of actions from the meeting dated 9th October 2012.

1. Clerk attached Clerk's report to agenda.

2. (12/132(i)) Clerk asked if Emergency response plan should be an agenda item for January, FPC confirmed it should. Cllr Knowles will work on current plan and circulate. Cllr Knowles

Clerk contacted Wilton Estate re the hedge at Mill Lane / Tisbury Rd junction, nothing hear, Cllrs were not sure if any action had been taken.

Cllr Phillips contacted householder about overgrown hedge, after some discussion the hedge has since been cut back.

3. (12/132.(ii)) Clerk spoke to landowner re Footpath 14, he will look at problem and attach a piece of wood to make the stile safe.

4. (12/132(iii)) Cllr Phillips contacted Mr Dave Thomas re arranging a meeting, as the Officers are collating the feedback from the latest consultation they did not feel a meeting would be appropriate).

5. (12/136.2) A letter was hand delivered to Dinton Sch but apparently not received. Clerk has posted another copy. Item to be discussed at January meeting.

- 6. (12/148) Planning response for Doctors surgery was sent.
 - 7. (12/149) FPC response re wind turbines was sent to Stephen Harris.
- All other actions appear within the agenda

12/164. Planning meeting dated 31st October 2012. To agree the response for the following applications.

1. S/2012/1406. Old Fovant House, High St, Fovant.

Works to listed building to facilitate conversion of garage to annexe.
Fovant PC resolved to object to this application as stated in the minutes dated 31st October 2012.

2. S/2012/1408. Old Fovant House, High St, Fovant.

Convert garage to annexe.
Fovant PC resolved that whilst they had no objection to the principle they did object to this application as stated in the minutes dated 31st October 2012.

12/165 Dean Lane traffic accidents. Following a recent head on collision, it is proposed that Fovant PC refer this to the CATG to look into the provision of a warning sign to alert drivers to the narrow lane.

Fovant PC resolved that this issue should be looked at by CATG particularly in view of the number of accidents per year on this stretch of road.

12/166 Cranbourne Chase and West Wiltshire AONB. Mr Richard Burdon has been involved with the rural roads team in the area.

Cllr Phillips will make contact to discuss the Dean Lane issue. Cllr Phillips

12/167. Standing Orders for Fovant PC. To review and amend Standing Orders. A draft version showing proposed amendments has been circulated.

Cllrs went through each proposed amendment
Clerk requested to contact WALC asking them to define delegation and for clarification on the 3 day rule (does it apply to committees) and whether a decision may be delegated to a committee who could meet immediately. Clerk

1.1.0 remove time

1.1.2 leave as was

1.1.10 awaiting clarification from WALC Clerk

1.2.1(b) remove and amend subsequent numbers

1.2.2 amend as proposed

1.4.2 amend as proposed

1.5.1 amend as proposed

1.5.2 (c) remove and amend subsequent numbers

1.5.6 insert prior to the meeting commences – public question, police and unitary cllr report.

Reports to be recorded in the minutes

1.6.1 revert to five clear (working) days and insert stating the subject matter and reason for request.

1.13.1 – 1.13.4 remove completely and to be a separate annexe.

Clerk to renumber from 1.13.o

1.14.1 change district to Unitary

1.20.1 Clerk to circulate weekly planning list to all Cllrs via email.

1.20.3 remove

1.20.4 insert with the required 3 days notice

1.20.5 change decision to response

1.20.6 change notice to response
1.20.7 change reply to response, insert Parish before Council
1.20.8 change plan to planning, change copies of replies to all related documents, remove results of the
1.209 New Standing Order. A member of Fovant Parish Council is permitted to attend a Planning Committee meeting to represent the Parish Council and it's agreed planning response.
1.21.2 Clerk to amend to reflect latest legislation
2.4.1 to remain as in original
2.5.5 change to All payments must be tabled for acceptance by the Parish Council
2.5.7 insert and the invoice
2.7.2 Change to The Council shall not operate petty cash.
2.7.3 remove and minuted
The proposed changes were agreed as per the proposed draft.

12/168 Request from Fovant PCC for a S137 grant. A request for ££300 has been received.
Fovant PC resolved to award a grant of £300 to Fovant PCC using S137 powers.
Cllr Havard abstained from voting on this item.

12/169. Budget for 2013 – 2014. To set the budget for the financial year 2013 – 2014.
A draft budget was looked at.
Fovant PC resolved to accept the proposed budget (revision 1).
Cllr Mrs Story abstained from voting on this item.

12/170. To request a Precept for the year 2013 – 2014. To request from Wiltshire Council the precept for the financial year 2013 – 2014.
Fovant PC resolved to defer requesting the precept until after the report from NALC is published.
To be discussed at the January meeting.

12/171. To make a response to Wiltshire Council on the Community Infrastructure Levy preliminary draft consultation. Details regarding this item have been previously circulated.
Fovant PC were not minded to formally respond and resolved to leave this decision to the SWWAB.
Cllrs may respond individually as individuals.

12/172. Draft Plan for the A30 30mph Gateway. This has been circulated.
Fovant PC resolved to accept Option 2 of the two options proposed, Clerk to inform Wiltshire Council.
Fovant PC were happy with proposed timing for this work.

12/173 Pembroke Arms (including car park). To discuss the current visual appearance of this property and if there is anything that Fovant PC can do to improve the appearance.
Complaints have been received from members of the public.
Fovant PC resolved that the Clerk should write to Brakespear and request they improve the appearance perhaps using uniform car park bollards and darker shutters would help as well as tidy up the garden area as there are large umbrellas lying around.

12/174. To receive an update on the Childrens Playground Upgrade.
Clerk spoke to RPII at SLCC conference, they have concerns about the lifetime of astroturf, Clerk has circulated this information.

Cllrs Knowles, Phillips and Potter have circulated a proposed bid for SWWAB grant funding.
Cllr Phillips has received a quote, he will forward this to the Clerk. Cllr Phillips
Cllr Potter will send quote to Cllr Phillips to forward to Clerk. Cllrs Potter / Phillips
Fovant PC resolved to submit the bid to the SWWAB for improvements to the safety surfacing.
Fovant PC resolved to purchase one bag of bark subject to RoSPA inspection and possible
timeframe of improvements.
Fovant PC resolved to delegate this decision to the Clerk after consulting the Chairman. Clerk

12/175. To receive an Update on The Pembroke Arms, Fovant. The notice asking for expressions of interest was repeated in the October Three Towers.
Cllr Knowles reported that there were insufficient expressions of interest to pursue a cooperative venture.
Fovant PC resolved to take no further action on this matter.

12/176. To receive an update on the Removal of the High St post box.
Due to extra workload this month, Clerk has been unable to follow this up. Email received from Mr Davies re contact and a reference number. Clerk to chase and have response for the January meeting. Clerk

12/177. To receive an update on the Recreation Ground transfer of asset request.
Email received from Helen Taylor stating that they will not be making any representations to use the land for development, email was circulated to all.
Housing needs survey has been posted to all households.
Clerk to write to Stephen Harris referring to letter received re housing survey, copy to Cllr Mrs Green. Clerk
Fovant PC request reassurance that the matter will be on the SWWAB agenda.

12/178. To receive an update on the Sign to Chiselbury Ring.
Fovant PC resolved to take no further action on this matter.

Finance

12/179. Year ending 31st March 2013. The balance of the accounts stands at £4042.70 with un-presented cheques totalling £560.66.
Items of expenditure totalling £1524.50 were authorised for payment. This includes a cheque to replace a mislaid cheque of £298.26, the original cheque will be cancelled.
Receipts totalling £66 have been received from Cllr Mrs Story for sales of Jubilee items.
Total available receipts £2326.81 (VAT, R2). Clerk to chase reimbursement. Clerk
Local Government Act 1972 s150(5)
Account and Audit Regulations 2008

12/180. Current consultations
Fovant PC noted the following consultations open for a response.
(i) Homes 4 Wiltshire – amendment to the Home 4 Wiltshire allocation policy.
Closes 30th November 2012
(ii) Traffic Regulation Orders – views of residents in decision process for TROs.
Open

12/181 Clerk's Report.
Several emails circulated; WALC AGM postponed till 3rd December (in Devizes)

SWWAB meeting on 22nd November (Dinton)
Invitation to opening of County Hall
WALC newsletter
Report from Tree Warden re Jubilee tree
AONB email re supporting local businesses.

Rural Housing Report – to be circulated.

Attended SWWAB meeting with Cllr Knowles, will circulate relevant parts from the agenda.

Attended SLCC conference, will circulate report shortly.

Letter re planning application, applicant has requested to be informed of meeting and offered to attend with a model of the proposal.

Report from Tree Warden – no sign of Ash Dieback in the parish as on 5th November.

Cllr Mrs Story requested the minutes are sent out sooner. Clerk will try but reminded Cllrs she is employed for 4.5 hrs per week

12/182. To note items for the agenda of the next meeting to be held on Tuesday 8th January 2013.

Dinton School Pool.

Emergency Response Plan

Please note that all agenda items must be sent to the Clerk before Friday 21st December 2012.

This is early due to the Christmas and New Year break.

Cllr Havard closed the meeting at 10.21pm, reminding Cllrs that the Jubilee tree will be planted on 25th November 2012.

FUTURE MEETINGS:

Fovant PC will meet at Fovant Village Hall at 7.30pm on the following Tuesdays;

5th February, 5th March, 14th May.